

Access to the NCAS LuminX Website

Employees and their dependents can access the NCAS LuminX website and register their own username and password. This document provides “sample screen shots” of what users will see when they register for the first time. The “Union Hospital” logo will not appear on the AMHIC website.

Once registered on this website, employees and their dependents can view claims history and payment information, copies of their “explanation of benefits”, verification of benefits, address information, etc.



Go to www.amhic.com and click on the “Forms and Links” tab. Scroll down to the “Links” Section and under Medical, click “**2009 NCAS Internet Self-Service**” which will bring you to the LuminX website. Below are the “screen shots” you will see when you click on “Register New User”.

LuminX Information Network Stand-Alone Login - Microsoft Internet Explorer provided by NCAS "People Helping People"

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Address https://ncawww.acclamation.com:8443/uhcc_login.html Go Links >>

ncas
The Team Approach to Benefit Administration




UNION HOSPITAL

Login

Username:

Password:

Login

 Register New User  User Name Help  Password Help

Done Internet

On the “Create a New User Account” screen, participants will be asked to create their own “username” and must enter an email address. Employees should select “I am the insurance subscriber” where it asks what type of user you are. Dependents should select “I am the dependent of the subscriber” when creating their new user account.


https://ncawww.acclamation.com:8443/luminx/SubmitServlet - Microsoft Internet Explorer provided by NCAS "People H...

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Address https://ncawww.acclamation.com:8443/luminx/SubmitServlet Go Links >>

Create a New User Account

 The Username will be used to identify you when you log in. Please enter a unique Username of 1-20 characters. Optionally enter an email address to be associated with this Username.

Please note: If you have already successfully registered for a Username, you will not be able to request another. Please contact your system administrator for assistance.

Username

Email Address


What Type of User are you? I am the insurance subscriber
 I am a dependent of the subscriber

Internet

Employees and dependents will need the “participant ID” of the employee when registering for the first time. The “participant ID” can be found on the NCAS ID card listed as “Member No.” Participants will need to enter their last name, zip code, and date of birth. The format for date of birth is mm/dd/yyyy (two digit month, two digit date, and four digit year).

Verify Your Identity

Please enter the following information to verify LIN account.




Participant ID	<input type="text" value="A001XUHCC"/>
Participant Last Name	<input type="text" value="COPELAND"/>
Participant Zip Code	<input type="text" value="19713"/>
Participant Date of Birth	<input type="text" value="03"/> / <input type="text" value="17"/> / <input type="text" value="1982"/> <small>mm / dd / yyyy</small>

Submit Internet

You will need to enter and verify your own unique password which must be 1 – 20 characters long. You will also be asked to enter a password hint (maximum of 30 characters)

Establish your Password


Please enter and confirm a password of 1-20 characters.

 LIN on-line

Enter Password

Verify Password

Password Hint (max 30 chars)

 Submit

Done Internet

Once you are registered in the system, you will see a “welcome” message. The left hand of the screen will list a variety of menu items that you have access to by clicking on them.

Account Manager – You can change your password or password hint and maintain your e-mail address.

Benefits at a Glance – You can generate a “Benefits at a Glance” statement

Claims History – You can see a chronological history of your claims including date of service, claim number, provider name, and claim status.

- Click on the “blue arrow” key to the left of “date of service” to get more details about the claim.
- Click on the blue claim number to see an Explanation of Benefits.

Document Library – No AMHIC documents are posted here. Go to the AMHIC website at www.amhic.com for all plan documents.

Eligibility – A variety of information is available including:

- Personal Demographic Information
- Employment Information
- Life Insurance Volumes
- Coverage Information
- Coverage Categories and Effective Dates

Categories include the following:

DEN = Dental

LIF = Life Insurance

LGL = Legal Plan

FXM = Medical Flexible Spending Account

FXD = Dependent Care Flexible Spending Account

VIS = Vision Plan

EAP = Employee Assistance Program

ADM = NCAS Administration Fees

- Claims information for Medicare eligibility, pre-existing conditions, etc.
- Coordination of Benefits if you have other medical coverage
- Medicare Information, if applicable
- Dependent Information

Reimbursement Accounts – Not applicable to AMHIC participants